



FAMILY SUPPORT PRACTITIONER

PRESCOT PRIMARY SCHOOL & NURSERY



Role	FAMILY SUPPORT PRACTITIONER
Team	CARE (PASTORAL) TEAM
Reports to	GOVERNORS, HEADTEACHER, ROWAN LEARNING TRUST LEADS
Salary	Grade G (19-22)

JOB PURPOSE

- To support the Headteacher, Senior Leaders and Learning Mentor in building relationships with children and families.
- To improve attendance, engagement and wellbeing.
- To provide pastoral support and early help for families.
- To work alongside staff and external agencies to safeguard children

JOB RESPONSIBILITIES

Key area	Tasks
<p>Overview</p>	<p>Under the overall direction of the Headteacher/Deputy Headteacher, play a major role in formulating and championing the vision, aims and objectives of the school and establishing the policies through which they are to be achieved.</p> <ul style="list-style-type: none"> • Build strong, positive and professional relationships with children, families and staff. • Promote the school’s inclusive ethos, children’s rights and commitment to working together in the best interests of every child. • Act as a key link between home and school to promote effective communication and partnership working. • Support children’s wellbeing, emotional needs and readiness to learn. • Work proactively to improve attendance, punctuality and engagement in school life. • Provide advice, guidance and early help support for families when challenges arise. • Signpost and liaise with external agencies and support services where appropriate. • Support safeguarding procedures and contribute to the protection and welfare of children. • Work closely with school leaders, pastoral staff and the CARE Team to remove barriers to learning. • Promote the school’s inclusive ethos, values and commitment to children’s rights. • Help families to feel welcomed, supported and empowered as part of the school community. • Play an active role in developing our OPAL (Outdoor Play and Learning) provision across school
<p>Duties and Responsibilities</p>	<ul style="list-style-type: none"> • Work under the guidance of senior staff and within an agreed system of supervision • Welcome pupils daily into the school site whilst also being available for parents and carers to chat / inform • Effectively use Arbor and CPOMS to record and share information, as necessary • Carry out morning attendance monitoring and follow policies and procedures as required • Carry out weekly attendance analysis and follow policies and procedures where pupils are identified as requiring additional intervention for poor attendance or punctuality • Support staff and protect the learning of all pupils by supporting those who are demonstrating dysregulation • Attend and support with trips, visits, residentials and competitions, including the transporting of pupils • Gather and collate information and provide reports for meetings and agencies • Undertake activities to sensitively gather the voice of the child, and share as required • Undertake sessions for identified pupils to support emotional wellbeing • Provide pastoral support to pupils in an informal manner, in any area in which they may require it, and keep records associated • Communicate with parents and carers and all agencies (including social care, early help and prevention and school health) in person, on the phone and via email • Undertake playground supervision as part of our OPAL provision • Attend and participate meetings in person and via Teams for families on the continuum of need or those being assessed • Support pupils and staff members in terms of first aid and mental health first aid • Adhere to policies and procedures, including those related to data protection and confidentiality • Attend statutory and additional training to enhance practice within safeguarding, mental health, attendance and trauma-informed approaches

IN MORE DETAIL...

For children

- Build trusted relationships with children so they feel safe, listened to and supported in school.
- Meet and greet children and families to help create a calm, welcoming and positive start to the school day.
- Provide emotional support for children who may be anxious, upset or finding school difficult.
- Help children to regulate emotions, talk through worries and develop confidence and resilience.
- Work with families to improve attendance and punctuality so that children can fully access learning opportunities.
- Support children whose learning may be affected by family difficulties, emotional wellbeing or social challenges.
- Carry out check-ins with identified children to monitor wellbeing, engagement and readiness to learn.
- Encourage children to develop positive friendships, social skills and a sense of belonging within school.
- Show enthusiasm for outdoor play and learning, (The OPAL approach)
- Work alongside teachers, safeguarding staff and the CARE Team to remove barriers that may affect children's learning or wellbeing.
- Support children during transitions, including starting school, moving year groups or managing changes at home.
- Promote children's rights, pupil voice and the school's inclusive ethos so that every child feels valued and respected.
- Support safeguarding procedures and contribute to keeping children safe both in and out of school.
- Celebrate children's successes, strengths and achievements to help build self-esteem and aspiration.

For families

- Build positive, trusting and respectful relationships with parents and carers.
- Act as a key point of contact between home and school to strengthen communication and partnership working.
- Provide a welcoming, approachable and non-judgemental source of support for families.
- Offer guidance and practical support to families experiencing difficulties or challenges.
- Work with parents to improve children's attendance, punctuality and engagement with school.
- Signpost parents and carers to external agencies, services and community support where appropriate.
- Support families during periods of change, stress or crisis with empathy and understanding.
- Help parents to feel confident engaging with school life, meetings, events and wider opportunities.
- Work alongside safeguarding staff and external professionals to ensure children and families receive the right support at the right time.
- Encourage strong home-school relationships that help children feel secure, supported and ready to thrive.
- Support parents/carers in understanding school expectations, policies and available support systems.
- Celebrate and recognise the important role families play in empowering children today and preparing them for tomorrow.

For the wider community

- Build strong links between the school and the local community to promote a sense of belonging and shared responsibility.
- Develop positive partnerships with local organisations, charities, support groups and services that may benefit children and families.
- Help families to access community resources, food support, wellbeing services and enrichment opportunities where needed.
- Promote community engagement through school events, workshops, coffee mornings and family activities.
- Promote children's rights, equality and inclusion within the wider community.
- Encourage volunteering, family participation and opportunities for parents to contribute to school life.
- Support community-based initiatives linked to wellbeing, attendance, safeguarding and family support.
- Contribute to events and initiatives that celebrate diversity, belonging and community spirit.
- Support the school's vision of empowering children today and preparing them for tomorrow through strong community partnerships.
- Promote community engagement through school events, workshops, coffee mornings and family activities.
- Encourage families to feel connected to school life and confident participating in community events and initiatives.



ADDITIONAL REQUIREMENTS

- Be future-focused
- Demonstrate high levels of botheredness
- Be able to put the learner first