## Family Holidays

Parents/Carers do not have the right in law to take their children on holiday during term time and school cannot authorise absence for holidays. Parents can receive a penalty notice from the local authority for taking their child on holiday in term time. Penalties cost £60 per child, per parent if paid within 21 days and $£ 120$ if paid between 22 and 28 days.

## If your child's

 attendance drops below 96\% then School will contact you about this.For more information
Please contact the school office or a member of our pastoral team.

Office hours - 8.00am - 4.00pm
Tel: 01514327100
Mrs Collis

## Good Attendance

 Means...Being in school 96\% of the time.
This means 8 days off!


## Attendance Policy

Parent/Carer
Guide to our
Attendance Policy 2021/22


Prescot County Primary School
Putting the learner first

## Attend today, Achieve tomorrow.

Our aim is to make sure that attendance at Prescot Primary School is excellent.

At Prescot Primary School we believe that a good education will help children for the rest of their lives. Their journey to success starts with us working together to make sure they get the best out of every single day!

Any time off school can affect your child's progress. Time off should only be due to genuine illness. Reception and Year 1 children need to be here every day so that they can learn to read and count as quickly as possible!

## Authorised Absence

The school can authorise the absence of a child due to:

- Sickness
- Exceptional family circumstances
- Medical appointments

If your child is off school due to illness please make sure you phone school on the first morning of their absence by 9.30 am on 0151432 7100.

If parents do not call school to notify an absence then we will:

1. Contact the parents by phone.
2. Call any other numbers left by the parent.
3. If school cannot contact the parent we will make a home visit. This is to ensure all children are safe and well.

## Unauthorised Absence

An unauthorised absence is when the school have not allowed the absence.

Absences for the following are not acceptable:

- Minor ailments - school can administer medication with parents/carers permission.
- Holidays without authorisation from school.
- Birthdays or day trips.
- Oversleeping/tiredness.
- Parents waiting in for workmen/ deliveries.
- Confusion about a return to school date.
- Shopping.
- Looking after siblings.
- Taking a full day for a single medical appointment.

