

15th October 2020

Dear Parent/Carer

We are pleased to announce that we are introducing a more convenient way to pay for school meals, breakfast and after school club and other school items using an app called Arbor. Many parents have been asking for us to introduce a convenient payments system. The Arbor App offers the flexibility of making payments whenever and wherever you like, 24 hours a day, 7 days a week.

Through the Arbor App school can send In-app messages, emails and letters.

During the week commencing 19th October 2020 you will receive an invitation via email to register by a link, to set up your user details and password.

You can download the Arbor App from the App Store or Google Play Store, log in and start making payments straight away.

If you have registered your child for breakfast or after school club, session bookings **MUST** be made through the Arbor App and paid for at time of booking (unless you make payment by childcare vouchers or a grant). **If you do not make payment, sessions will not be booked by the system.**

School meals **MUST** also be paid for through this app and no longer by bank transfer into the school bank account.

Funds **MUST** be in your child's school meal account before 9am on the day the school dinner is to be taken. If your child does not have funds in his/her meal account a school dinner will not be ordered in their name.

Please remember to advise the school office if your child wants to change their school dinner choice i.e. school dinner or packed lunch.

Please contact the school office if you have any queries or require any help with any of the above.

Kind regards

Mr S George Head Teacher

