

**Prescot County Primary School**  
**Putting the learner first**

## **POLICY DOCUMENT**

### **CHARGING POLICY** **(Reviewed September 2016)**

#### **1 Introduction**

- 1.1** This policy document is a statement of aims, principles and strategies in respect of charging for school activities.

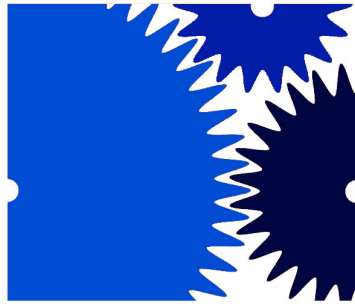
It is in accordance with Government Legislation and emanates the School's Mission Statement. Furthermore, it accords with the School's Equal Opportunities Policy.

- 1.2** All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum.

#### **2 Voluntary contributions**

**2.1** When organising school trips or visits, which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

**2.2** If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.



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**2.3** The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- Musical events.

### **3 Residential visits**

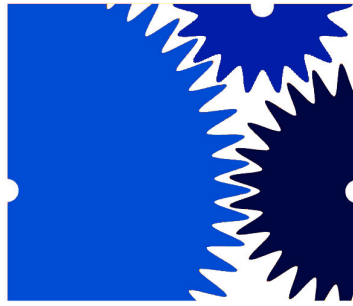
**3.1** If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do make a charge. However, parents will be given eight months notice and will be provided with the facility to make weekly contributions towards the costs. In the event of hardship the PTA will be approached to make a contribution on behalf of an individual child.

### **4 Music tuition**

**4.1** All children study music as part of the normal school curriculum. We do not charge for this.

### **5 Swimming**

**5.1** The school organises swimming lessons for all children in Key Stage 2 during the summer term. These take place in school time and are part of the National Curriculum. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons. We do not charge for this activity.



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## **6 Coaching**

**6.1** When additional external coaches are used to enhance Out of Hours Activities we make a small charge for these lessons.

## **7 Club Activities**

**7.1** Extra-curricular clubs and societies operate at various periods during the academic year. There is no charge for these activities.

## **8 After School Club / Breakfast Club.**

**8.1** The school offers a breakfast club which is charged at £3.00 per day. An After School Club is also available for families at a charge of £7.00 per session. There is a facility for parents to extend After School Club sessions until 5.30pm for a further charge of £1.50 per session. Charges are reviewed annually.

## **9 Crèche Facility**

**9.1** The school offers Crèche facilities. These facilities are charged at £14.00 per day for the period 11.30am -3.30pm.

## **10 Provision of School Meals**

**10.1** The school provide school meals at a cost of £2.00 daily, £ 10.00 weekly.

## **11 External Service Charges**

**11.1** At present the school does not offer facilities to outside agencies.

**Headteacher – Mr S George**

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